

INFORMATION BULLETIN

WELFARE-TO-WORK

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
WELFARE-TO-WORK 15 PERCENT SUBGRANTEES
DOL WELFARE-TO-WORK 25 PERCENT SUBGRANTEES
COUNTY WELFARE DIRECTORS
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES STAFF
EDD EXECUTIVE STAFF
WID STAFF

SUBJECT: REVISED JTA SYSTEM WtW USERS GUIDE

The purpose of this information bulletin is to release the revised version of the *WtW Users Guide*. This guide reflects all changes to the Job Training Automation (JTA) system through JTA release 3.25.0.

The WtW Users Guide has been revised to include several new print programs and to reflect the addition of new termination codes, which allow transferring participants between grants and between program types.

This Users Guide will expire on September 30, 2000, when the 1999 WtW Amendments are effective for Formula and State Competitive Grantees. The Workforce Investment Division will make changes to the JTA system in October 2000 to reflect those changes to eligibility criteria, and a new Users Guide will also be available in October 2000.

If you have any questions concerning the revisions to this Users Guide, please call the JTA Help Desk, at (916) 653-0202. The hours for the Help Desk are Monday through Thursday from 9 a.m. to 12 noon and from 1 p.m. to 4 p.m. All other questions should be directed to your program manager.

/S/ BILL BURKE
Chief

Attachment available on the Internet:

[Revised Job Training Automation System Welfare-to-Work Users Guide](#)